

# Public Procedural Directory

The guaranteeing of data privacy protection - the protection of personal rights - is an important issue for us. You can rest assured that we handle your data with responsibility and that the necessary technical and organisational measures have been taken to ensure a high level of protection for the data saved.

Pursuant Clause 4g, Par. 2 of the BDSG (Federal Data Protection Act), the data protection officer must provide upon request to anyone the information specified in Clause 4e Par. 1 No. 1 to 8 BDSG. This obligation is hereby met directly so that an individual request by you can be omitted.

## **1. Name and address of the responsible office**

AMK Automotive GmbH & Co. KG  
Gauß-Straße 37-39  
73230 Kirchheim/Teck, Germany

## **2. Managing director(s)**

Dr. h.c. Arnold Müller, Eberhard A. Müller, Dr. Jörg Leonhardt

## **3. Responsible data processing manager**

Thomas Kniesel

## **4. Purpose of collection, processing and use of the data**

The collection, processing and use of the data is conducted in connection with the construction of machine and controller equipment for the automotive and mass-production industries. Additionally, personal reference data of employees of the ordering customers and contractors are collected, processed or used for the purpose of completing the order relationship. Data of the own employees are collected, processed or used for the purpose of personnel administration.

## **5. Description of the affected groups of persons and the data or data categories this concerns**

Data from

- Ordering customers and their customers
- Contractors (suppliers and service companies)
- Employees or job applicants

from all data categories for fulfilling the purposes listed under point 4.

## **6. Recipients or categories of recipients who may be given the data**

Public bodies if priority legal regulations are presented, external contractors according to Sect. 11 BDSG as well as external bodies and internal departments of AMK Arnold Müller GmbH & Co. KG for executing the purposes listed under point 4.

## **7. Regulatory periods for the deletion of the data**

The legislator has decreed various storage obligations and periods. After expiration of these periods, the corresponding data is routinely deleted if it is no longer needed for completing orders in so far as legal storage obligations and periods do not contradict this. In so far as data is not affected by this, it is deleted if the purposes listed at point 4 cease to apply.

#### **8. Planned data transfer to third-party countries**

A transfer of personal reference data to third-party countries is not planned. In case a data transfer to third-party countries becomes necessary in exceptional cases, then this is executed only in accordance to the legal permission regulations pursuant the Federal Data Protection Act in its respectively current version.

The data protection officer